

## **EXECUTIVE MASTER OF PUBLIC POLICY AND ADMINISTRATION (EMPPA) CURRICULUM**

### **APE 800: Quantitative Methods for Public Policy**

Descriptive statistics; measures of central tendency and dispersion; Inferential statistics, probability and estimation theory; Hypothesis testing; Tests of independence; Analysis of variance; Regression and correlation analysis; Network analysis; Transportation problem; Simulation; Risk analysis; Decision theory; forecasting, time series; data analysis software's and use.

### **APE 801: Economics for Policy, Planning and Development**

Objectives of government policy; market failure and rationale for government intervention; Theory of public goods and externalities; fiscal federalism; public expenditure theory (with emphasis on income distribution, poverty reduction and social insurance); Meaning of development; Basic theories of development applied to less-developed countries; Industrialization as a strategy to economic development; The concept of poverty; Poverty and economic growth; The nature and causes of poverty; Poverty alleviation strategies.

### **APE 802: Public Project Monitoring and Evaluation**

Concepts and definitions; Project life cycle management; Project proposal and selection criteria; project management methods; documentation; network program; Evaluating project effectiveness; Monitoring the project implementation; Specifics of project management in the public sector; principles of economic valuation of investment projects; public sector project quality assurance; development planning in public sector; Challenges of managing public sector projects; project management software's and use in public sector.

### **APP 804: Law and Governance**

Meaning and definition of Law; Social foundations of Law, social change, morality, resolution of social disputes; Sources of Law; Justice, ethics, politics and development; The Constitution: Nature, types and functions; representative government, democracy and constitutionalism; The organs of State: Executive, Legislature and Judiciary; doctrine of separation of powers; Civil and Public Service; Judiciary review of Administrative action; functions of political parties; Constitutional values and safeguards; the rule of law, fundamental rights; nationality and citizenship.

### **AMC: Research Methods in Social Sciences**

Introduction to Research: Research Problem: research Design: Literature, Theoretical and Conceptual Framework: Population and Sampling: Research Instruments: Logistical, Ethical, Human and Legal Issues. Data Collection Procedures: Data Management and Analysis; Proposal Writing: Report and Thesis Writing: Referencing: Appendices/Annexure.

### **APP 812: Financial Management for Policy Makers**

Concepts of public sector budgeting; the raising of revenue; the allocation of expenditure and the evaluation of the efficiency and effectiveness of spending; The process of making budgetary decisions within government; the role of public sector organizations and interest groups in the budgetary process; how government evaluates its direct spending and monies allocated to fund programs and services delivered by public sector institutions through program evaluation, performance management, auditing and public reporting.

### **MPA 813: Conflict and Disaster Management**

Needs assessment on patterns of disasters and calamities; Disaster preparedness and planning; Catastrophic events; Volunteer organizations and emergency medical services; human behaviour in

emergency situations; Warning, planning for response - evacuation, sheltering, damage assessment, disaster declaration, debris removal; media relations, crisis counselling, individual and public assistance; operational centres; Decision making, incident command and operations; coordination and service delivery strategies; Disaster mapping; Situation and disaster preparedness programme report.

**MPA 814: Human Resource Management in Public Sector (Prof Minja)**

Historical development of human resource management; Government personnel systems; Human Resource Planning, Job Analysis and Design techniques; Recruitment and Selection Strategies; Paradoxes in public sector; Policies for classification, employee development and performance evaluation strategies; Succession strategies, tools and procedures; Reward and compensation strategies and Administration; Public employee unionization; Developing strategies for collective negotiations in public organizations.

**MPA 816: Strategic Management in the Public Sector**

Strategic management and its value to public sector organizations; Strategic thinking in public sector; Strategic planning and value in public sector organization; Role of vision and mission statements and objectives in public sector; Strategies' formulation and sourcing for funds; Business strategies including differentiation cost leadership and focus and their relevance to public sector firms; Implementation of strategies and strategic control; Performance indicators, monitoring and control of Public Sector strategies.

**MPA 817: Public Policy Analysis**

The influence of the media on public policy; Basic concepts in the theory of mass communication and public opinion; Role of communication policies in development; Challenges pertinent to policy making in contemporary society; Formation of public opinion; Individuals and groups that influence the formation of public opinion: Media, minorities, business association, farmers; The role of the public and the media in policy formulation; Communication skills in public sector.

**MPA 800: Research Project (equivalent to 4 units)**

At the end of the coursework, students shall be expected to apply theoretical and empirical concepts learnt as well as work experience in their organizations, to write a research project under the supervision of at least two supervisors. Students shall be expected to present their findings in a seminar before submitting the final research project. The research project shall be graded.

**ELECTIVES**

**EMPA 803: Cultural Diversity and Gender in Public Sector**

Response to diverse interests; Responsiveness and efficiency in the Public sector towards: issues of cultural diversity and gender relations and their impact on the public sector; principles and practice of fairness and justice; Population migrations and Minorities; Religious activities, elderly, youth, the economically disadvantaged, Inclusion, Exclusion and Cosmopolitanism.

**MPA 811: Public Procurement and Supply Chain Management**

Concepts of strategic supply chain management; global supply market; models of supply chain structures and relationships; value chain, Risks in supply chain, contractual arrangements and market instruments; Logistics Systems Analysis and Design; IT in Supply Chains; Service Supply Chains; Public procurement reforms; Public procurement process; Public procurement institutional framework; Contracting in Government; Procurement legal framework; procurement records management; e-procurement and supply chain management; ethical issues.